



RECORD NO: 25

CCTV MONITORING AT ENISA PREMISES IN ATHENS AND HERAKLION

Record 25 of processing operation “CCTV monitoring at ENISA premises in Athens and Heraklion”

Date of last update	25/7/24
Name and contact details of controller	ENISA, Corporate Support Services Unit (FCL), security [at] enisa.europa.eu
Name and contact details of DPO	dataprotection [at] enisa.europa.eu
Name and contact details of Joint Controller	N/A
Name and contact details of processor	- G4S Security company providing the security guard services, under a specific contract with ENISA - ARMAOS security company under a specific contract with ENISA.
Purpose of the processing	CCTV is used to prevent (through deterrence), detect and document any security incident that may occur inside Athens or Heraklion building and their perimeter (garden, parking, etc.) specifically the areas for which ENISA is responsible. The term 'security incident' refers in particular to wrongdoing in the form of intrusion, theft, unauthorised access, break-ins, vandalism, assault, threat, and arson. The CCTV cameras record, within their viewing angles, 24 hours a day, seven days a week.
Description of data subjects	All persons within the ENISA premises in Athens and Heraklion.
Description of data categories	Identification data: visual recording of face & constitution, date/time of recording.
Time limits (for the erasure of data)	The retention period for the personal data is set at 14 days, for retro-actively investigation of an incident.
Data recipients	Access to data is limited to ENISA security officers and guards. In the case of Heraklion office, access to online monitoring is available to the security company outside working hours and in case of an alarm event. Footage may be disclosed to law-enforcement authorities and/or EU security services in case of an incident. The data may also be available to EU bodies charged with monitoring or inspection tasks in application of EU law (e.g. internal audits, European Anti-fraud Office – OLAF).
Transfers to third countries	No transfers outside EU/EEA are foreseen.





Security measures - General description	Limited access to CCTV footage; strict access control policy; processing is isolated/protected equipment.
Privacy statement	Information available for all ENISA staff and visitors; pictograms at ENISA buildings.

