



**Minutes
of the ENISA Management Board meeting
held on 6-7 June 2024 in Athens and online**

PRESENT IN PERSON:

Arno Spiegel (AT), Antonis Antoniadis (CY), Fabienne Tegeler (Chair DE), Stefan Lee (FI), Liudas Ališauskas (LT), Frank Lieser (LU), Katarzyna Prusak-Gorniak (PL), Emilie Didrick (SE).

PRESENT ONLINE: Lorena Boix-Alonso (DG CNECT), Grzegorz Minczakiewicz (DG DIGIT), Miguel De Bruycker (BE), Phedra Clouner (BE), Biserka Radeva (BG), Tomas Minarik (CZ), Thomas Flarup (DK), Ingelin Nordgard (DK), Irina Klementi (EE), Gert Auvaart (EE), Elena De La Calle Vian (ES), Tomi Kinnari (FI), Timothee Goulain (FR – Day 1), Aude Le Tellier (FR – Day 2), Theofanis Anagnostopoulos (GR), Michail Bletsas (GR), Kresimir Sipek (HR), Lajos Szabo (HU - Day 2), Kerri-Ann Woods (IE), Edgars Kiukucans (LV), Pieter van den Berg (NL), Matthew Yeomans (MT), Krzysztof Silicki (PL), Isabel Baptista (PT), Marjan Kavcic (SI), Jaroslav Durovka (SK), Dan Kimpean (RO).

Observers EEA countries: Michael Valersi (LI - present in person), Gunn Pettersen (NO - Online).

Invited guests: Ken Ducatel (present in person for item 6), Pascal Steichen - Chair of the Governing Board of ECCC (for item 4).

Observers: Dinos Kokosis (DG CNECT), Dinela Kaytazka (DG CNECT), Antonio Jesus Moreno Hernando (DG CNECT- Day 2), Clarissa Wilkie (DE - present in person), Adam Fekete (HU), Matteo Bonfanti (IT- Day 1), Ludovica Coletta (IT - Day 2) and Stefania Ducci (IT - Day 2), Ann Ingeborg Hjetland (NO), Thomas Dompridis (GR), Linda Siliņa (LV – Day 2), Rossen Naydenov for item 6 (ENISA Staff Committee).

ENISA ATTENDANCE:

Juhan Lepassaar (Executive Director), Hans De Vries (Chief Cybersecurity Officer), Ingrida Taurina (Head of Executive Director Office), Evangelos Ouzounis (Head of Policy Development & Implementation Unit), Vangelis Stavropoulos (Policy and programme coordination officer), Alexander-Kim Hüge (Accounting and Compliance Officer), Jo De Muynck (Head of Operational Cooperation Unit), Andreas Mitrakas (Head of Market Certification and Standardisation Unit), Georgia Pappa (Head of Corporate Support Services Unit), Apostolos Malatras (Team Leader for Knowledge & Information Team), Dimitra Liveri (Team Leader for Awareness Raising & Education Team), Natalie Wenkers (MB Secretariat), Renata Jankowska (MB Secretariat), Natasa Tserou (MB Secretariat).

APOLOGIES: Gianluca Galasso (IT), Edgars Kiukucans (LV – Day 2).

PROXIES: Italy to Germany; Latvia to Estonia (Day 2);

OPENING REMARKS BY THE CHAIR

The Chair opened the ENISA Management Board (MB) meeting and welcomed the participants in Athens and online.

She confirmed the quorum established for the meeting and announced proxies given from Italy to Germany and from Latvia to Estonia (for day 2), as well as the new members and alternates since the previous meeting and the presence of the observers and invited guests. The floor was given to the new members for a brief introduction: Biserka Radeva (BG), Jenny Ingelin Norgard (DK), Irina Klementi (EE), Michail Bletsas (GR).

The Chair reminded the rules regarding participation in MB meetings as per Art. 6 of the MB Rules of Procedures, where either member or alternate shall attend MB meetings. They may be assisted by their advisers (as observers without voting rights), what should be communicated to the MB secretariat in advance. If neither member nor alternate are available they may be represented by another member by proxy.

The floor was given to Hans de Vries, the newly appointed Chief Operational Officer (COO) at ENISA who introduced himself and outlined his role (focus on coordinating operational activities of the Agency and also ensuring reflection of the Member States' perspective in ENISA's outputs).

Adoption of the Agenda and meeting minutes

The Chair outlined the draft agenda which was adopted with the following additional points under AOB:

- information point by ENISA on a request for the preparation of the European Digital Identity Wallets (EUDI Wallets) certification scheme;
- request by the EC on number of staff in ENISA Brussels office;
- request by Poland on PL presidency of the Council priority on cyber-Blueprint;
- Ombudsman request.

The draft minutes from the informal strategy MB meeting and the extraordinary meeting of the MB on the extension of term of office of the ENISA Executive Director (ED) were adopted.

Opening remark by the Executive Director

The ED welcomed the participants and highlighted the importance of the meeting as it addresses decisions both on the past (Annual Activity Report 2023 and results of final annual accounts 2023) and the future of the Agency (review of the ENISA strategy and new organisational structure).

ITEM A) WRITTEN PROCEDURE (SILENT APPROVAL)

A1) DRAFT MB DECISION ON AMENDING BUDGET 2024

The Chair informed that the draft MB Decision concerns a technical adjustment of the budget structure with an aim to better reflect funds of the Contribution Agreement ("support action")

and that a written procedure for adoption of the decision was launched which, if no comments are raised by the deadline (7 June 12:00 CET), shall be deemed adopted.

ITEM B) WRITTEN PROCEDURE AFTER MB MEETING

DRAFT MB DECISION ON MB OPINION ON FINAL ACCOUNTS FOR THE FINANCIAL YEAR 2023

Alexandre Hüge (ENISA Accounting Officer) outlined the legal provision as per ENISA's Financial Rules, where the MB shall give an opinion on the annual accounts and in continuation presented the figures of the Final Accounts for the financial year 2023. He informed that both the external auditor and the European Court of Auditors (ECA) issued a clean opinion on accuracy and reliability of the provisional accounts. However, the MB was invited to take notice of critical findings regarding possible irregularities in complying with the legal framework in terms of payments for implementing enhanced cybersecurity support from ENISA to meet the request from member states in the wake of Russia's invasion of Ukraine. Both the background and the context of the findings were presented to the MB members with a disclaimer that the findings by ECA are preliminary and subject to formal reply by ENISA, before the final report is issued. Moreover, the MB members were informed about the other preliminary observations by ECA identified for improvement or correction.

The Chair informed that the findings by ECA and possible consequences had been discussed with the EB and the ED informed about risk mitigation actions already taken such as the signature of the Contribution Agreement between ENISA and the European Commission (EC). The Executive Director's Note accompanying the draft MB Decision on final accounts 2023 further outlined the corrective action plan to improve the internal processes and procedures to prevent similar irregularities in the future. Moreover, the MB members were informed that the Agency is in a continuous dialogue with ECA services to better reflect the exceptional circumstances (short implementation time, emergency context and geo-political aspect of the Russian war of aggression against Ukraine) for implementation of the cybersecurity support programme.

The discussion concluded with adoption of the MB Decision on MB opinion on final accounts for the financial year 2023.

After receipt of the ECA final report, ENISA shall reply with the respective action plan to address the final findings and the MB shall be informed about follow-up accordingly.

ITEM 1 – DRAFT MB DECISION ON THE ASSESSMENT OF THE ANNUAL ACTIVITY REPORT (AAR) 2023

The Chair introduced the item which aims at adoption of the draft MB Decision on the assessment of the Annual Activity Report (AAR) 2023 by the MB (already endorsed by the EB).

ENISA provided the MB members with an overview of the key achievement in 2023 which are reported in the draft AAR, as well as areas for improvement concluded in the draft MB assessment, informing that the editorial comments received just before the meeting will be incorporated in the draft document.

The ED thanked the ENISA Work Programme Coordinator and COO for synergizing the lessons learnt from 2023 and aligning the Report with the MB comments. Some MB members raised concerns regarding the length of the AAR. ENISA informed that a summary of the document had been developed and agreed to consider a more condensed report in the future.

The MB adopted the MB Decision on the assessment of the AAR23, which shall be further submitted to the EC, the European Council and the European Parliament withing the statutory deadline (30th June).

ITEM 2 – UPDATE BY THE EUROPEAN COMMISSION

Lorena Boix-Alonso (DG CNECT) provided an update on the recent developments of the cybersecurity related files, including the Cyber Solidarity Act (CSOA), the Cyber Resilience Act (CRA), the eIDAS Wallet, implementation of the NIS2, preparatory work related to moving forward the post quantum cryptography topic, Cybersecurity Skills Academy and works in the area of cybersecurity certification. She made concrete references to ENISA activities within the above projects and thanked the Agency for the support on many grounds and different levels.

She explained the process of the evaluation of the Cybersecurity Act (CSA) and the scope of the report by the EC, which is the assessment of impact, effectiveness and efficiency of working practices, including assessment of performance of ENISA and the cybersecurity certification framework, their strengths, weaknesses and potential areas for improvement. The EC's report will be presented to the European Parliament, the European Council, the Member States and ENISA. The evaluation report should be completed in 2024.

The ED thanked Lorena Boix-Alonso for positive references to ENISA contribution on the files and for constructive cooperation with the EC services.

In the discussion that followed some follow up questions were addressed to the EC representative and clarifications provided: the importance of sufficient resources to prepare grounds for implementation of CRA were mentioned and a request for a cooperation agreement which could help to set resources framework for development of single notification platform; a need for support for cross-border incident reporting was expressed and continuous ENISA support was welcomed including a request for development of tools such as an incident reporting template; suggestion by ENISA to formalise the request for support on post quantum cryptography.

ENISA was given the floor to elaborate on the most critical challenges in terms of smooth implementation of EUCC scheme, and provided a state of play of the ongoing work on the maintenance aspects including guidance, accreditation and its coordination.

The MB pointed out a full range of tasks assigned to ENISA within the EC cybersecurity developments and noted the need for MB support in the process of getting necessary resources to fulfil the assigned activities.

Lorena Boix-Alonso (DG CNECT) announced her departure from the ENISA Management and Executive Boards due to change of position withing the EC, wherein a replacement of the EC representative in the ENISA Boards will be confirmed by the Commission services. The Chair and ED congratulated Ms Boix-Alonso on the new appointment and thanked for her engagement and support. The ED thanked Ms Boix-Alonso on behalf of all ENISA staff for

ensuring good collaboration with the EC and the great support provided with financial resources.

ITEM 3 - ADMINISTRATIVE MATTERS

3.1 Executive Board mandates & timeline for vote

The Chair informed the MB about two open vacancies in the ENISA EB (1 Member and 1 Alternate), following recent changes in the MB membership composition (departure of MB members from IE and BG). The MB discussed the election process and proposed to organise an extraordinary MB meeting (in digital format) in September (between 23-27) to conduct elections for the 2 vacant positions. It was also decided to launch a call for expressions of interest for vacant EB positions as soon as possible and the Chair invited the MB members to apply. The MB was also informed that Krzysztof Silicki (PL) volunteered to act as MB observer in the dry-run test for the preparatory process of the elections.

3.2 Reporting officers of the Executive Director: Appraisal 2023

The Chair informed the MB that a Reporting Panel for the ED's appraisal 2023 needs to be appointed. According to MB Decision No. 2022/02, Art. 10: "The Reporting Panel shall be composed of three members of the Management Board and shall include one representative of the European Commission." Grzegorz Minczakiewicz (DG DIGIT) as the EC's representative, as well as the representative from Finland, Mr Stefan Lee and the representative from Cyprus, Mr Antonis Antoniadou were nominated to serve as Reporting Officers for the annual appraisal exercise of the ED for the year 2023. The MB Secretariat was instructed to prepare a respective MB Decision to establish the reporting panel with these members.

3.3 Draft MB decision on ENISA local office in Heraklion

The Chair introduced the draft MB Decision which proposes to close the ENISA local office in Heraklion, Crete, Greece by 30 June 2026 and to instruct the ED to take all necessary actions for the implementation. She informed that the draft Decision had been endorsed by the EB based on the reasoning points listed in the cover note.

Greece raised a comment regarding inconsistency in terminology between the wording in the draft Decision and the ENISA Seat Agreement and reminded that any step on closure of the office in Heraklion should be done in cooperation with the Hellenic authorities to avoid legal issues regarding the status of the building.

The ED informed that ENISA had discussed this matter with the Minister of Digital Affairs and a formal communication in this regard have been provided to the Minister as well.

The Board decided to modify the text proposed to remove references to "local" office in the text of the Decision.

With incorporation of the above adjustment in the text, the MB Decision was adopted by the MB.

ITEM 4 – PRESENTATION AND DISCUSSION WITH PASCAL STEICHEN, CHAIR OF THE GOVERNING BOARD OF THE EUROPEAN CYBERSECURITY COMPETENCE CENTRE (ECCC)

The Chair welcomed Pascal Steichen, the Chair of the Governing Board of the European Cybersecurity Competence Centre (ECCC), who introduced the Centre (which focuses on research and innovation in cybersecurity) and presented to the MB members its mission and responsibilities. He also outlined the instruments used in the ECCC activities and its strategic agenda which was adopted in March 2024 in format of an Action Plan with three main topics to be delivered by 2027. He highlighted the importance of coherence and synergies with other activities and strategies in the cybersecurity environment as well as building horizontal links, which will be done together with ENISA.

The Chair thanked Mr Steichen for the presentation and invited the MB to discuss collaboration between ENISA and the ECCC. Overall, a year-long collaboration so far and effort to ensure a good working relationship was assessed positively especially at the strategic level (consultation of the WP), with some areas to be improved in terms of daily programming/operation, where ENISA sees a room for synergies and collaboration at working level to avoid potential gaps or duplication and in order to ensure the interests of the MSs reflected based on the work carried out by ENISA.

In the discussion that followed, the MB members elaborated further on the roles of ECCC and ENISA with the view to accomplish synergies and eliminate overlaps. The ED noted that there are areas demanding joint actions in order to ensure proper prioritisation of activities for each body. The MB mentioned the importance of the community element (bringing academia and industry together) and the ECCC's role in enabling funding for cybersecurity projects at EU level. The MB members also supported cooperation in the skills area and a continued effort in aligning European and national perspective.

In continuation, ENISA provided an update on the state of play of the Memorandum of Understanding with ECCC.

The Chair thanked Mr Steichen for being available and the MB for the engaged discussion on bringing both institutions together and proposed to continue regular updates on alignment of work between both ENISA and the ECCC.

ITEM 5 – REVIEW OF ENISA STRATEGY

Ingrida Taurina (Head of ED Office) provided a status update of the ENISA Strategy revision process. She outlined the timeline of the process and presented the main changes and an overview of horizontal and vertical objectives, which were prepared in cooperation with the MB group of volunteers. It was also explained that each Strategy objective will have an impact indicator.

The MB members endorsed the reviewed draft ENISA Strategy text as presented (excluding indicators, which will be further developed with the group of MB volunteers).

The ED welcomed the MB agreement on the new Strategy text and thanked ENISA colleagues and the MB group of volunteers for their contribution in the review process. He underlined the importance of a stable text of the Strategy, which will serve as a baseline for review of the

SPD and multiannual Strategic Objectives. In terms of the process of building impact indicators, he proposed to explore using the Cybersecurity Index framework (providing in-depth consultation with the MSs), in combination with other indicators. Adoption of the updated draft ENISA Strategy including impact indicators is planned for the next MB meeting on 14-15 November 2024.

ITEM 6 – ENISA STRUCTURAL ADJUSTMENTS

The Chair welcomed two observers: Ken Ducatel who joined the meeting following the invitation in his role of informal, external advisor to the ED and Rossen Naydenov, the representative of the ENISA Staff Committee, who was invited as the item is related to the matter concerning interest of the staff.

The floor was given to the ED who informed that following the endorsement by the MB of the initial proposal on the ENISA structural adjustment (in MB March meeting), the conceptual note was translated into a specific draft MB Decision accompanied by an organigramme with the view of adoption by the MB. He outlined the principles of the changes which were discussed with the ENISA Management Team and the key rules for governing assignments with the view to ensure business continuity. The draft Decision is based on the current MB Decision with changes in terms of the structure (direct link of units with activities as stated in the SPD) and organization model providing flexibility in case of amendment of annual programming. He pointed out the introduction of the Chief Operating Officer (COO) function which is foreseen to ensure coordination of operational activities and business continuity in case of absence of the ED. The draft Decision includes two options for specifying the role of COO in absence of ED, which are pending terminology check by the EC legal services (“deputising” vs. “representing”).

The MB members agreed on the importance of continuity assurance but also suggested that strategic changes as creation of such important function should be communicated/discussed with the MB in advance and advertised in more transparent manner. The MB reminded ENISA that the role of a deputy should be formalised in the CSA revision.

The Chair concluded with MB members’ agreement on the proposal for the structural adjustments as described in the draft Decision. As soon as clarification is received from the EC services on definition of COO function, it should be communicated to the MB and a written procedure will be launched for adoption of the Decision.

AOB

Request for the preparation of the European Digital Identity Wallets certification scheme

The ED informed the MB members that on 27 May 2024, ENISA received from the EC the request for preparation of the European Digital Identity Wallets (EUDI Wallets) certification scheme, based on Regulation (EU) 2024/1183. ENISA welcomed the request and asked the EC for some clarifications regarding specific components of the request as well as delivery deadlines in order to prepare an official reply. ENISA pointed out that although the Agency is in position to deal with the request at a technical level, still there are some non-cybersecurity

related requirements (availability of standards, privacy/security requirements, cooperation with EU bodies) which might challenge the delivery of the candidate scheme.

The EC requested ENISA to prioritize the EUDI Wallets scheme due to its mandatory requirement and invited the Agency to define the scope and engage with the EC to conduct the work.

In view of the outlined challenges and limited resources (due to ongoing works on other certification schemes) it was agreed that ENISA would first concentrate on the first part of the request, which is supporting national certification schemes.

It was agreed that the MB will be informed about the progress of the work on the EUDI Wallets scheme and any potential obstacles. The EB and MB should be also informed how timelines could impact delivery of other certification schemes. The concern about the continuance of the 5G certification scheme was raised by the MB. Emphasising that not only eulCC but also NESAS need to be continued. COM responded that they are not asking ENISA to stop their work on the 5G scheme, but that currently the eulCC is more relevant. The ED assured to keep MB fully informed on the effect on other schemes. But for now 5G is not affected.

Number of staff in ENISA Brussels office

In reply to the request from the EC, ENISA informed about the number of staff in the ENISA Brussels office, which currently are 12 statutory staff members with 5 Seconded National Experts.

Update on Blueprint

Poland informed the MB members that in view of change of the cybersecurity landscape and following the recommendation by the EC, Poland plans to prioritise the update of the cyber-Blueprint for the upcoming Polish presidency. In this context, the food-for-thought discussion paper was circulated to the MB and the members were invited to provide their feedback on the points towards updated cyber-Blueprint, described in the non-paper. This feedback would serve as basis for discussion with the EC, MSs, ENISA and other stakeholders on addressing new challenges and ways of cooperation.

The MB members supported the initiative and ENISA's active role in the exercise.

As a side remark and in view of enhancing collaboration between ENISA and the ECCC, Poland proposed to consider organizing a joint ECCC Governing Board and ENISA MB meeting in April 2025 in Warsaw.

Ombudsman request

ENISA made a reference to the letter from the European Ombudsman that the MB received. ENISA explained to the meeting that it relates to the handover of a record from a hearing of an ongoing administrative inquiry. The ED informed the MB members that ENISA has complied with the request from the Ombudsman and explained the background of the issue and the reason for the delay in providing the information.

CLOSING REMARKS

The Chair reminded that the next MB meeting will take place on 14-15 November 2024 in online format. An extraordinary meeting will be organised in September for the vote on the vacant EB posts and a call for expression of interest will be launched by the MB secretariat.

She reminded also the MB members about the ENISA Threat Hunt Conference, which will be held on 19 September in Athens which will be an opportunity to celebrate ENISA's 20th anniversary.

The Chair concluded the meeting and thanked MB members for their engagement.

For the Management Board

Ms Fabienne Tegeler
Chairperson of the Management Board

TIME (EET)	ITEM	COMMENTS & SUPPORTING DOCUMENTS
14.00 – 14.30	WELCOME COFFEE AND REGISTRATION	
14.30 – 14.45	WELCOME - DAY 1 <ul style="list-style-type: none"> - Opening remarks by the Chair - Adoption of MB meeting minutes (21 March 2024) - Adoption of the agenda 	<ul style="list-style-type: none"> - Draft MB meeting minutes of 21 March 2024 - Draft meeting agenda
14.45 – 15.30	ITEM A) Written procedure (silent approval) <ul style="list-style-type: none"> - A1) Draft MB Decision on amending budget 2024 Action: Adoption by written procedure by 7 June ITEM B) Written procedure after MB meeting <ul style="list-style-type: none"> - A2) Draft MB Decision on MB opinion on final accounts for the financial year 2023 Action: Adoption by written procedure by 21 June Presented by ENISA	A1) <ul style="list-style-type: none"> - Cover note and draft MB Decision on amending budget 2024 A2) <ul style="list-style-type: none"> - Executive Directors' note and draft MB Decision on MB opinion on final accounts for the financial year 2023 - Final accounts 2023
15.30 – 16.30	ITEM 1 Draft MB Decision on the assessment of the Annual Activity Report (AAR) 2023 Action: For discussion and adoption Presented by ENISA	<ul style="list-style-type: none"> - Cover note and draft MB Decision on the assessment of AAR 2023 - Draft AAR 2023
16.30 – 16.45	COFFEE BREAK	
16.45 – 17.15	ITEM 2 Update by the European Commission Action: For Information Presented by European Commission	
17.15 – 18.00	ITEM 3 Administrative matters <ul style="list-style-type: none"> - 3.1 Executive Board mandates & timeline for vote Action: Endorsement of date of the vote - 3.2 Reporting officers of the Executive Director: Appraisal 2023 Action: Appointment of the reporting officers - 3.3 Draft MB decision on ENISA local office in Heraklion Action: Presentation by ENISA and adoption of draft MB Decision 	<ul style="list-style-type: none"> - 3.1 Timeline slide on mandates and cover note on state of play - 3.2 Cover note - 3.3 Draft MB Decision and cover note
18.00 – 18.05	DAY 1 – Closing remarks	
18.20	Transfer to hotel	
19:30	DINNER	

TIME (EET)	ITEM	COMMENTS & SUPPORTING DOCUMENTS
09.00 – 10.00	WELCOME COFFEE AND REGISTRATION	
10.00 – 10.10	WELCOME - DAY 2	Opening remarks by the Chair
10.10 – 11.00	<p>ITEM 4 Presentation and discussion with Pascal Steichen, Chair of the Governing Board of the European Cybersecurity Competence Centre (ECCC)</p> <p>Action: Presentation by Pascal Steichen followed by a discussion with MB</p>	
11.00 – 12.00	<p>ITEM 5 Review of ENISA Strategy</p> <p>Action: For endorsement of draft updated ENISA Strategy text (excluding indicators) Presented by the MB group of volunteers (Fabienne Tegeler, Stefan Lee, Arno Spiegel, Lorena Boix-Alonso) and ENISA</p>	<ul style="list-style-type: none"> - Draft updated ENISA Strategy prepared by the MB group of volunteers based on March MB conclusions supported by ENISA
12.00 – 12.15	BREAK	
12.15 – 13:15	<p>ITEM 6 ENISA structural adjustments</p> <p>Action: Discussion following March MB conclusions with a view to adopt the draft MB Decision “on the establishment of ENISA’s internal structures (Recast of the MB Decision MB/2020/9)” with a proposed organigramme Presented by ENISA</p>	<ul style="list-style-type: none"> - Cover note and draft MB Decision on ENISA structure with proposed organigramme
13:15 – 13:25	AOB	
13:25 – 13:30	DAY 2 – Closing remarks	
13:30 – 15:00	FAMILY PHOTO & LUNCH	