

## RECORD NO: 73

# MAILING LIST

### Record 73 of processing operation “Mailing List”

Date of last update	23/7/24
Name and contact details of controller	ENISA (Relevant unit(s) depending on the mailing list)
Name and contact details of DPO	dataprotection [at] enisa.europa.eu
Name and contact details of Joint Controller	
Name and contact details of processor	L-Soft: mailing list provider listserv (www.lsoft.com), based in Sweden under a specific contract with ENISA.
Purpose of the processing	<p>The purpose of the processing is to:</p> <ul style="list-style-type: none"> <li>- facilitate communication with appointed members of formally established groups and communities, such as Ad Hoc Working Groups, SCCG etc</li> <li>- facilitate communication on new ENISA activities, studies, events etc with interested stakeholders following their expression of interest (opt-in) to receive such notifications from ENISA on specific topics, areas etc</li> </ul>
Description of data subjects	<ul style="list-style-type: none"> <li>- Appointed members to formally established groups</li> <li>- Interested stakeholders</li> <li>- ENISA staff members</li> </ul>
Description of data categories	The personal data to be processed are: first name, last name, email address and subscription date.
Time limits (for the erasure of data)	<p>For appointed members of formally established groups and communities, the retention period is equal to period that the group is established for or the duration of the individual's appointed as a member of the group.</p> <p>For interested stakeholders following their expression of interest (opt-in), the retention period is equal to period that the mailing list is established or their request to be removed from the group.</p>
Data recipients	ENISA staff members responsible for managing each mailing list. For content communicated in each mailing list, all list participants can receive this content. The data may also be available to EU bodies charged with monitoring or inspection tasks in application of EU law (e.g. internal audits, European Anti-fraud Office – OLAF).



Transfers to third countries	No transfers outside EU/EEA are foreseen.
Security measures - General description	Baseline security measures including safeguards designed to protect against the loss, misuse and alteration of data that are maintained. All electronically stored personal data are kept on a secure storage system that cannot be accessed from the Internet (DAS or SAN) further to access control and monitoring of logs.
Privacy statement	Available to the members of each mailing list.

