

RECORD NO: 61

INTERNAL CORPORATE SURVEYS

Record 61 of processing operation “Internal corporate surveys”

Date of last update	07/04/25
Name and contact details of controller	ENISA, Corporate Support Services (CSS) or Executive Director's Office (EDO), (specific contact per each survey)
Name and contact details of DPO	dataprotection [at] enisa.europa.eu
Name and contact details of Joint Controller	N/A
Name and contact details of processor	<ul style="list-style-type: none"> ENISA's possible contractors supporting the Agency in collecting and further processing and aggregating the responses to the surveys (on the basis of specific service contracts). European Commission's EUSurvey tool, used as a platform for the conduction of the surveys (https://ec.europa.eu/eusurvey/).
Purpose of the processing	The purpose of this processing operation is to support ENISA to assess its operational and/or functional performance via the conduction of internal staff surveys (e.g. general staff satisfaction surveys or other more targeted surveys). In the context of the surveys, personal data of the survey participants may also be processed, depending on the case. The results of the surveys will be published in aggregated form and without any personal data of the survey participants.
Description of data subjects	The data subjects are ENISA staff members (Cas, Tas, SNEs), trainees and interim agents who participate in a particular internal survey.
Description of data categories	<p>The internal surveys do not usually require any identification data of the participants ("anonymous" surveys) with certain exceptions where some identification data (e.g. unit/team of the survey participant) may be asked. The provision of identification data is usually optional for the survey participants.</p> <p><i>Note: the content of the surveys is strictly related to professional information and is not expected to include any personal data of the survey participants.</i></p>
Time limits (for the erasure of data)	The data are kept up to one month after the publication of the aggregated results of the survey.
Data recipients	<p>Designated ENISA staff involved in the data processing operation, as well as designated staff of the data processors.</p> <p>The data may also be available to EU bodies charged with monitoring or inspection tasks in application of EU law (e.g. internal audits, European Anti-fraud Office – OLAF).</p>
Transfers to third countries	No transfers outside EU/EEA are foreseen.
Security measures - General description	General security policy and technical/organisational measures applicable to ENISA's internal IT systems and ENISA's website. All data is stored in line with the technical security provisions laid down in the Commission Decision (EU, Euratom) 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission, its subsequent versions, its implementing





<p>rules (as adapted from time to time) and the corresponding security standards and guidelines, as well as the Commission Decision (EU, Euratom) 2015/443 of 13 March 2015 on the security in the Commission, its implementing rules and the corresponding security notices.</p>	
<p>Privacy statement</p>	<p>Available to all survey participants as part of each survey</p>

